



## NOGALES UNIFIED SCHOOL DISTRICT NO. 1 GOVERNING BOARD

Minutes of the Study Session of May 13, 2024, held at 4:00 p.m.

### I. Attendance:

**The following Board Members were present:**

Cesar A. Lopez, President, Patricia Muñozcano, Clerk; Members, Robert Rojas, and Greg Lucero

Board Member not present: Manuel Ruiz

#### a. Call to Order

Mr. Lopez called the meeting to order at 4:00 p.m.

#### b. Pledge of Allegiance

Ms. Liz Lopez led all in the pledge.

#### c. Adoption of the Agenda

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval.

Motion carried unanimously by members:  
Rojas, Muñozcano, Lucero, and Lopez

### II. Information and Discussion

#### a. Presentation of Proposed FY24 School District Annual Expenditure Budget Revision #1

Superintendent Canto gave a brief overview and introduced Ms. Carlyle who gave a report.

Clementina Carlyle Business Director gave a PowerPoint presentation of the budget, to the Board.

Mr. Lopez asked for clarification on page six (6) of the report regarding the Bond Building Fund, stating Santa Cruz County constituents referred to Nogales.

Ms. Carlyle clarified it meant within Santa Cruz County.

III. Adjournment of the Study Session

Mr. Rojas made a motion and was seconded by Muñozcano for adjournment of the public meeting.


Motion carried unanimously by members:  
Rojas, Muñozcano, Lucero, and Lopez

Session adjourned at 4:11 p.m.

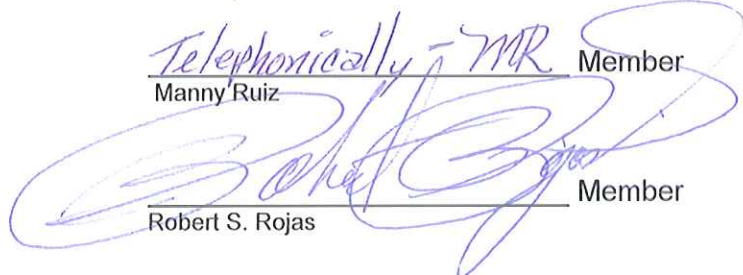
**APPROVED BY THE BOARD**

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Cesar A. Lopez President

  
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Patricia Muñozcano Clerk

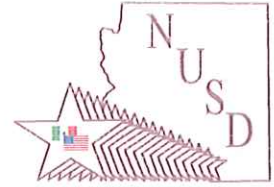
  
\_\_\_\_\_  
Greg Lucero Member

*Telephonically - MR*  
\_\_\_\_\_  
Manny Ruiz Member

  
\_\_\_\_\_  
Robert S. Rojas Member

Respectfully Submitted,  
Mary T. Lopez, Secretary  
June 10, 2024

(For exact statements made during the Board Meeting, you may request a copy of the recording.)



## NOGALES UNIFIED SCHOOL DISTRICT NO. 1 GOVERNING BOARD

Minutes of the Regular Meeting of May 13, 2024  
Held immediately after the Study Session

### I. Attendance:

#### The following Board Members were present:

Cesar A. Lopez, President, Patricia Muñozcano, Clerk; Members, Greg Lucero, and Robert Rojas

Board Member not present: Manuel Ruiz

#### a. Call to Order

Mr. Lopez called the meeting to order at 4:01 p.m.

#### b. Adoption of the Agenda

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval.

Motion carried unanimously by members:  
Rojas, Muñozcano, Lucero, and Lopez

### II. Approval of Governing Board Minutes of

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval.

Motion carried unanimously by members:  
Rojas, Muñozcano, Lucero, and Lopez

### III. Governing Board/Superintendent Information

#### a. Superintendent Report – Discussion, Celebration, Recognition, Announcements 1. Superintendent Update

Superintendent Canto reported that the District issued employees' contracts last month and had collected 98% of the contracts issued.

#### 2. Nogales Lions Club Annual Junior Olympics Event Update

Superintendent Canto thanked the Lions Club for sponsoring their annual successful event which students, staff, and community enjoyed.

Furthermore, she congratulated Coronado Elementary for taking first place, Lourdes Catholic School for second place, and Challenger for obtaining third place.

3. Congratulations to all transitioning Kinder, Fifth, and Eighth Grade Students and Graduating High School Seniors

Superintendent Canto congratulated all schools for their transitions and high school graduations.

4. June Retreat Date Selection

Superintendent Canto reminded the Board there would be an upcoming date for the Summer Board Retreat.

5. Reminder – Summer Board Meetings to start at 2:00 p.m.

Superintendent Canto reminded the Board that the summer board meetings of June and July would have an early start of 2:00 p.m.

6. Congratulations to DSMS - MESA Team on State Competition

Superintendent Canto gave a brief overview of the competition and congratulated Desert Shadows for its great accomplishment.

b. Governing Board Report, Celebration, Recognition, Announcements

Mr. Lucero reported he joined Mr. Rojas at the Jr. Olympics and thanked the teachers, parents, staff, and all volunteers for their assistance with the event. He also congratulated Dina Sanchez, of the Lion's Club, for such a great event. He further reported he participated as a judge at NHS with the Senior Projects; adding it was a fun day and happy to see how all presentations turned out.

Mr. Rojas reported he attended the retirement dinner for all NUSD retirees and it had been very well planned. He mentioned it was successful with many positive comments. He thanked all retirees for their service to the District. He also attended the County Superintendent meeting in Sonoita with Superintendent Canto and saw a couple of Arizona School Board Association representatives at the event. He mentioned some of the highlights of the meeting adding that it was good planning by Mr. Velasquez, the County Superintendent. He mentioned he also attended the NHS Senior Project and all were very well prepared and he was happy with the outcome. He further attended the Jr. Olympics and mentioned it was a very successful event where the parents, coaches, and staff supported the event. He furthermore mentioned that Ms. Dina Sanchez, with the Lion's Club, had done a great job with the preparation of the Jr. Olympics' event. He thanked Superintendent Canto and Assistant Superintendent Bonillas in making sure the event was a great success.

Ms. Muñozcano thanked all the teachers for their hard work during final exams. He reported she attended the Retirement Dinner and mentioned that the NHS jazz band had done a great job.

She further reported she was a judge for the Senior Projects and had seen the seniors as amazing eloquate students.  
She thanked all of the NUSD staff for a great year.

Mr. Lopez reported he had volunteered at the Senior Center for Mother's Day and he was happy to have seen many NUSD staff members helping.  
He wished a belated happy Mother's Day to all the mothers of the community.  
He reported he attended Mr. Islas' mom's funeral and offered his condolences.  
He thanked Ms. Carlyle for representing the District in the events she would be attending.  
He also reported he had attended the Retirement Dinner and it had been a great event but he was sad to see so many people leaving.  
He further thanked the HR Department for doing a great job hosting the dinner.  
He also reported he had attended the ice cream social for the Teacher of the Year at NHS.  
In addition, he reported the Senior Projects at NHS were very good and that students had done a great job.  
He concluded by mentioning he would be attending the Summer Leadership Conference in Flagstaff coming up in June and was looking forward to it.

In addition, Mr. Rojas thanked Mary T. Lopez, Board Secretary, for putting together the list of events to make it easier for the Board to follow.

**IV. Call to the Public**

None

**V. Consent Agenda**

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:

Rojas, Muñozcano, Lucero, and Lopez

- a. Ratification of Expense/Payroll Vouchers
- b. Approval of Donation by Atlas International (Port Devanning Services, LLC) (\$2,000 to Coronado Elementary for Technology software, music equipment, instructional supplies and furniture)
- c. Approval of Donation by Valle Verde Rotary Club (\$3,600 for NHS Jazz Band)
- d. Approval of Out of State Travel for NHS AP Teachers to attend the AP Annual Conference 2024, in Las Vegas, NV
- e. Approval of Out of State Travel for NHS Teachers to attend the IB Annual Conference in Washington D.C. July 24-28, 2024
- f. Approval of Out of State Travel for NHS Counselor to attend the RMACAC Summer Board Retreat 2024, in Denver, CO
- g. Approval of Out of State Travel for Clementina Carlyle to attend the ASBO International Eagle Institute at Dearborn, MI July 16-19, 2024
- h. Approval of Out of State Travel for Clementina Carlyle to attend the ASBO International Annual Conference at Nashville, TN September 17-20, 2024
- i. Approval of Out of State Travel for DSMS Staff and Student Members to attend the National Engineering Design Achievement (MESA) USA Competition in San Diego, CA – June 24-27, 2024

- j. Approval of Out of State Travel for NHS Football Coaching Staff to attend the 2<sup>nd</sup> Session of FCPGA Coaching Staff Professional Development in Poway, CA – May 31-June 2, 2024
- k. Adoption of FY25 Resolution: Investment & Reinvestment of District Monies
- l. Adoption of FY25 Resolution: Designee for General Fixed Assets Maintenance & Disposal
- m. Adoption of FY25 Resolution: Ratification of Vouchers
- n. Adoption of FY25 Resolution: District Bank Accounts/Signature Authority
- o. Approval of the Food Service Contract Renewal Amendment with Sodexo America LLC for FY25
- p. Approval of Cooperative Contracts FY25
- q. Approval of the AZ DES Inter-Governmental Agreement Amendment for the Transition to Work Program FY24-25
- r. Renewal of Sole Source Status to Rosetta Stone for FY24-25
- s. Renewal of Sole Source Status to Amplify for FY24-25
- t. Renewal of Sole Source Status to TechSmart for FY24-25
- u. Approval of Personnel Agenda
- v. Approval of Addendum
- w. Approval of Employee Staffing Agreement between Educational Services LLC (ESI) and Nogales Unified School District No. 1

**VI. Information and Discussion Items - None**

**VII. Action**

- a. Approval of the FY 2024 Expenditure Budget Revision #1

Superintendent Canto gave a brief overview and recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:  
Rojas, Muñozcano, Lucero, and Lopez

- b. Approval of Textbook Adoption – Social Studies for Grades 6-8

Superintendent Canto gave a brief overview and introduced Assistant Superintendent Bonillas to give a presentation.

Assistant Superintendent Bonillas gave an overview of the process taken to come to the final adoption of the books.

Superintendent Canto recommended approval as presented.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:  
Rojas, Muñozcano, Lucero, and Lopez

- c. Approval of Textbook Adoption – Social Studies for Grades 9-12

Superintendent Canto gave a brief overview and introduced Assistant Superintendent Bonillas to give a presentation.

Assistant Superintendent Bonillas gave an overview of the process taken to come to the final adoption of the textbooks.

Superintendent Canto recommended approval as presented.

Mr. Lopez made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:  
Lopez, Muñozcano, Rojas, and Lucero

d. Approval of Textbook Adoption – Social Studies for AP

Superintendent Canto gave a brief overview and introduced Assistant Superintendent Bonillas to give a presentation.

Assistant Superintendent Bonillas gave an overview of the process taken to come to the final adoption of the textbooks.

Superintendent Canto recommended approval as presented.

Mr. Lopez made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:  
Lopez, Muñozcano, Lucero, and Rojas

e. Approval of Textbook Adoption – Science for 9-12 as a partial RFP Award

Superintendent Canto gave a brief overview and introduced Assistant Superintendent Bonillas to give a presentation.

Assistant Superintendent Bonillas gave an overview of the process taken to come to the final adoption and mentioned the names of the committee participants for the record.

Superintendent Canto recommended approval as presented.

Mr. Lopez made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:  
Lopez, Muñozcano, Rojas, and Lucero

f. Approval of Textbook Adoption – Science for AP/Honors

Superintendent Canto gave a brief overview and introduced Assistant Superintendent Bonillas to give a presentation.

Assistant Superintendent Bonillas gave an overview of the process taken to come to the final adoption of the textbooks.

Superintendent Canto recommended approval as presented.

Mr. Lopez made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:  
Lopez, Muñozcano, Rojas, and Lucero

Assistant Superintendent Bonillas thanked Ms. Nidia White and Ms. Carlyle for their hard work during the process.

**VIII. Requests for Future Agenda Items**

Mr. Lucero mentioned that he read that the Arizona School Facility Board found some findings in their audit dealing with construction audits and requested that Superintendent Canto look into clarifying that NUSD is free of findings on the bill of construction projects and that NUSD is in the clear.

**IX. Adjournment**

Mr. Lopez made a motion and was seconded by Ms. Muñozcano for adjournment of the public meeting.

Motion carried unanimously by members:  
Lopez, Muñozcano, Rojas, and Lucero

Session adjourned at 4:41 p.m.

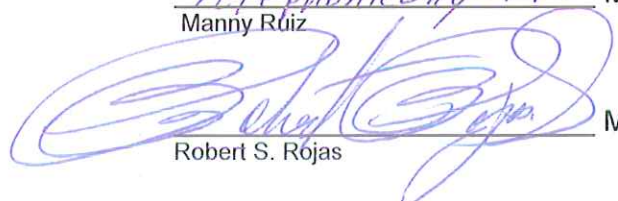
**APPROVED BY THE BOARD**

\_\_\_\_\_  
Cesar A. Lopez President

  
\_\_\_\_\_  
Patricia Muñozcano Clerk

  
\_\_\_\_\_  
Greg Lucero Member

*Telephonically - MR*  
\_\_\_\_\_  
Manny Ruiz Member

  
\_\_\_\_\_  
Robert S. Rojas Member

Respectfully Submitted,  
Mary T. Lopez, Secretary  
June 10, 2024

(For exact statements made during the Board Meeting, you may request a copy of the recording)